



**Administrative Office  
Business Office**  
10833 S. LaPorte  
Oak Lawn, IL 60453  
Phone: (708) 425-3344  
Fax: (708) 425-3530

March 13, 2020

To Park Lawn Participants, Staff, Guardians and Family Members:

We know many of you are concerned about the spread of COVID-19 (the new coronavirus) and how it may impact us here at Park Lawn. Ensuring all are cared for in a safe and healthy environment is our first priority. At this time, we don't have any cases at Park Lawn. Our Medical Director, the Centers for Disease Control and Prevention (CDC) and the Illinois Department of Public Health (IDPH) have recommended a variety of steps that we are implementing to help reduce the potential for the virus to enter our buildings. However, we need your help in battling COVID-19. Below are the steps we are taking to prevent the spread of the virus throughout the community.

Community Day Services: Workshop, ADT, Supported Employment and Choice:

**Effective Monday, March 16<sup>th</sup>, all Community Day Service programs will be closed.** We realize this is a stressful time to the participants and families. We are committed to reopening our programs as soon as we can ensure that it is safe to do so. Staff will be reassigned to support residential operations during this time of CDS closure. However, QIDPs will be available to assist families with any questions they may have. You will receive updates via the Remind app and Dial My Calls.

Residential: Park Lawn Center, Park Lawn Home and CILA:

**Effective immediately, family and friends will be restricted from visiting any Park Lawn residential locations.** We understand that connecting with your loved ones is incredibly important, and there are a variety of other ways you might consider communicating with them. These may include telephone, email, text, video chat or social media. If you have any questions regarding visitation restrictions please contact Bonnie Willett or Veronica Doyle.

Access to these sites will be limited to staff and essential services personnel only. We have posted signs on our entryway doors to notify visitors of this policy and are actively screening individuals, including staff, who need to come into the building. Any staff, including essential services personnel, will be required to answer a series of questions and have their temperatures taken.

Please make sure we have your most current, emergency contact information. We want to make sure we efficiently communicate with you should there be any new developments. Please reach out to Bonnie Willett with your updated contact information.

Park Lawn is following the recommendations of the CDC on prevention steps, including following strict handwashing procedures and increased cleaning and disinfecting procedures. We also are staying up to date with the CDC recommendations as they may continue to change. In addition, Park Lawn is in close contact with the local and state health department, and we are following their guidance.

**Adult Developmental  
Training**  
10833 S. LaPorte  
Oak Lawn, IL 60453  
(708) 425-3344  
Fax: (708) 425-3530

**Vocational Services  
Supported Employment Program**  
5040 W. 111th St.  
Oak Lawn, IL 60453  
(708) 425-7377  
Fax: (708) 425-7899

**Residential Services  
Park Lawn Center/CILA**  
5831 W. 115th St.  
Alsip, IL 60803  
(708) 396-1117  
Fax: (708) 396-1186

**Residential Services  
Park Lawn Homes**  
12615 S. Kostner  
Alsip, IL 60803  
(708) 385-1982  
Fax: (708) 385-8145

**Park Lawn Association  
Development Office**  
10833 S. LaPorte  
Oak Lawn, IL 60453  
(708) 425-6867  
Fax: (708) 229-9325



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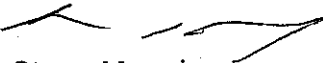


We will notify you if any residents or staff are diagnosed with COVID-19. Should you have any questions, please feel free to contact Park Lawn's Director of Nursing, Veronica Doyle, Park Lawn's Director of Residential Services, Bonnie Willett at (708)396-1117 or Park Lawn's Director of Day Program, Frank Portada (708)425-7377.

For additional information, please visit the [CDC's coronavirus disease information page](https://www.cdc.gov/coronavirus/2019-ncov/index.html):  
<https://www.cdc.gov/coronavirus/2019-ncov/index.html>

Thank you for helping Park Lawn stay healthy and safe. Your cooperation and understanding is very much appreciated.

Sincerely,



Steve Manning  
Executive Director

Contact information:  
Veronica Doyle  
Director of Nursing  
(708)396-1117  
[vdoyle@parklawn.com](mailto:vdoyle@parklawn.com)

Bonnie Willett  
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[bwillett@parklawn.com](mailto:bwillett@parklawn.com)

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